

# ISO 26000 CERTIFIED SOCIAL AUDITOR TRAINING

*Including elements of ISO 37001  
Anti Bribery Management Systems*



18<sup>th</sup> -22<sup>th</sup> November 2019



Austrian Standards Plus GmbH  
Heimestraße 38 /1020 Vienna



09:00 - 16:30





## **WHO SHOULD PARTICIPATE :**

CSR Managers, Procurement Managers, Communication Managers, Auditors expanding their portfolio, Sourcing Managers, Sustainability Managers, ISO standards responsible managers and experts, Reporting Managers, Consultants in the field of sustainability, CSR and related, interested parties

## **CONTENT:**

The course will give an in depth insight into ISO 26000, its history, structure and content, based on real life examples and practical applications. The participants will be able to understand the meaning of standard, the content and its practical application. The course helps practitioners to either implement the standard into any kind of organisation including its proper communication or to evaluate the status of implementation in an organisation as third party auditor.

The course also provides basic skills on how to prepare an audit, how to conduct it, how to identify gaps and non-conformities and how to write an audit report and also teaches the ethics of good auditing – explaining in which cases there is a conflict of interest and how impartial the auditor has to be.

## LEARNING MODULS:

CSR Basics	What is CSR, why is it important, what role does it play in the supply chain?
	History of the making of the Standard, its basic concepts and ideas, structure Definitions and Principles Materiality Matrix and Stakeholder Engagement
ISO 26000	Core Subjects: Governance, Human Rights, Labour Issues, Environment, Fair Operating Practices, Customer Issues, Community development Integration and Communication
ISO 37001	The basics of ISO 37001 Anti Bribery Management Systems including how to set up a comprehensive system from due diligence to certification
Audit	basic principles of an Audit and how to prepare a Social Audit how to conduct a Social Audit based on ISO 26000 findings and reporting Mock Audit on a real company case
Exam	Exam on issues learned on ISO 26000 and audit conduct

## COURSE TRAINERS



### **MAG. MARTIN NEUREITER**

ISO 26000 Chair –  
Implementation and  
CEO of CSR Company  
International



### **DR. PETER JONAS**

Director of Austrian  
Standards Plus Ltd. –  
Head of Certification

## AGENDA

### *Monday, 18th November*

10.00 - 10.30

CSR Basics: What is CSR, which definitions exist, what basic concept underlies the CSR idea

10.45 - 12.15

Tools of CSR. Global Compact, ILO Core Labour Standards, GRI, ISO 26000

13.15 - 14.45

ISO 26000 - History of the making of the standard

15.00 - 16.30

*ISO 37001 - Anti Bribery Management Systems*

### *Tuesday 19th November*

9.00 - 10.30

The key definitions of ISO 26000 - Stakeholder, Social Responsibility, Sustainability

10.45 - 12.15

The Principles of ISO 26000 - Transparency, Accountability, Stakeholder Engagement, Rule of Law, International Norms of Behaviour

13.15 - 14.45

Materiality Matrix - own view and stakeholder expectations

15.00 - 16.30

The 7 Core subjects and the 37 sub issues of ISO 260000 -overview and explanation

### Wednesday 20th November

9.00 - 10.30	The basics of Audits
10.45 - 12.15	ISO 17260 how to conduct an audit - details like conflict of interest, 3rd party, self-evaluation, how to prepare for a 3rd party audit
13.15 - 14.45	as auditor, how to prepare for an audit, audit report forms, questionnaire, interviews, employee interviews,
15.00 - 16.30	Document search, verification, writing an audit report

### Thursday 21st November

9.00 - 10.30	Mock audit with a fictive company. Participants prepare the audit from A - Z and conduct
10.45 - 12.15	Mock audit with fictive company, Participants conduct audit, interview people, employees, write final report
13.15 - 14.45	ISO 26000 Implementation - how to integrate ISO 26000 into the organization - step by step approach
15.00 - 16.30	ISO 26000 Integration with different kinds of organizations, for profit, non for profit, government etc.

*Friday, 17th May*

*9.00 - 10.30*

ISO 26000 - How to communicate CSR according to the standard, best practice examples

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*10.45 - 12.15*

Test on the learned from the days before. Handing over of certificates

## **Testimonials**

*"A week with ISO26000 training was a week very well spent! The training gave hands-on insight on how to strategically integrate sustainability in companies.*

*It was very far from a "tick-boxing-exercise" and I truly enjoyed the international atmosphere. Martin is a very knowledgeable teacher with broad global experience, and managed to create a great environment for discussions and knowledge sharing.*

*I look very much forward to apply the learnings both internally in the company and when auditing our partners. I can without reservations recommend this course!"*

**MARIA FÆRGEMANN**

Eg, Nordea - largest bank in Scandinavia with 33.000 employees worldwide.

“Let me one more time to thank you for your very interesting training – it was rich in theory and practical information, thanks to your stories. I believe we could not get more valuable information than from a person who gave a birth to the standard.”

**NATALYA LOBKO**

Retal, one of the largest plastic producer in the world with some 3.000 employees in 22 countries, producing eg for Coca Cola and others.

*“I was very happy of having the chance to attend the ISO 26000 and Social Audit Expert Training, which gave me a huge amount of new insight and know-how. The training brings not only factual information regarding the ISO 26000, but also very interesting debates about CSR in general with the other participants of the training. The course was led in a very friendly and open way, where nothing was off topic and we could go into details on any subject that interested us. It was also very enriching to meet the other course participants, who deal with CSR in various countries and have very different experience with its implementation. I would sincerely recommend this course to anyone working in or interested in the area of CSR and sustainability. For me it was a great experience.”*

**SANDRA FELTHAM**

CEO of Flagship Communication Ltd, the leading CSR reporting consultancy in the Czech Republic.

*"Where theory meets practice and practical experience. Very recommendable for any company that aims to make a difference."*

Pamminger Hermann

Casinos Austria CSR Manager,

Casinos Austria AG are the state licensed gambling company operating the Lottery and internet betting and games platform.

## **REGISTRATION:**

Please register using following email:

[lejla.abazovic@csr-company.com](mailto:lejla.abazovic@csr-company.com)

Registration is open until 1st November 2019. Stating your name, your company, your postal address and phone number. We will then send you an electronic bill. Only once the payment has reached our account the registration is completed.

Price: 2.800 Euro + 20% VAT including 5 days of training, exam, certificate, coffee/tea/hot chocolate/water during training days.

CSR Company Training Unit, Bösendorfergasse 2,  
2700 Wiener Neustadt/Austria.

Responsible for the content: Mag. Martin Neureiter